

Documents: Please see below for all information documents required for the PHS interview

- Original Valid <u>California Driver's License</u> (and one copy)
- o **<u>Driving Record online print out-</u>** (visit <u>www.dmv.ca.gov</u>) printouts are \$2.00
- o <u>Vehicle Insurance Card</u>- (and one copy) insurance card must have your name
- Social Security (and one copy)
- <u>Certified Copy of Birth Certificate</u> (and one copy)
- <u>Transunion Credit Report</u>- visit <u>www.Transunion.com/annual-credit-report.com</u>

Or <u>www.annualcreditreport.com</u> to get your credit report. We will not be accepting any credit reports from Credit Karma, Equifax, or Experian. Full credit reports must be provided from <u>Transunion Only</u>. Please review your credit report to see if you have any current open collection accounts. If you have any open collection accounts with an outstanding balance you will need to talk to background investigator prior to the PHS interview, due to the collection account and might not being able to move forward in the testing process.

<u>Release and Waiver</u> Form (attachment to this email) - You <u>MUST</u> have this form <u>NOTARIZED</u>. The background team cannot start the background without the notarized waiver. Please have this completed by PHS interview date.

Below is a list of additional documents needed IF Applicable to you:

- Sealed College Transcripts (if you do not meet the employment requirements)
- 1 copy of Child Support documents
- 1 copy of Bankruptcy Documents

- Original Marriage License (and one copy)
- o 1 copy of **Divorce Documents**
- o 1 copy of **Probation Agreement**
- Original (DD214) Military Discharge Documents (and one copy)
- Original Naturalization document (and one copy)

If you have any questions/concerns regarding paperwork or need to speak to an investigator about your credit report please email or call the number below.

Email: <u>Laxpdbackground@lawa.org</u>
LAX Background Unit at 424-646-6625