

WORK SAFELY AT LOS ANGELES WORLD AIRPORTS

As we all navigate a new normal because of COVID-19, Los Angeles World Airports (LAWA) is ensuring travelers and employees stay safe. Although many of us will continue to telework, we are putting safeguards in place as more of our employees and travelers return to LAX to give peace of mind in these challenging times. Specific actions we have taken include:

- ◆ Requiring face coverings in all of our offices and terminals.
- ◆ Installing more than 250 additional hand sanitizer stations throughout our terminals at LAX.
- ◆ Cleaning our public areas and restrooms at least once per hour.
- ◆ Using virus and bacteria-killing disinfectants.
- ◆ Increasing deep cleaning throughout the airport, focusing on “high touch” areas like handrails, escalators, elevator buttons and restroom doors.
- ◆ Adding signage to high-traffic areas, including areas with passengers, to encourage physical distancing and provide additional reminders on best practices to reduce the spread of germs.
- ◆ Disinfecting and cleaning LAX Shuttle fleet that serves employees and the public at minimum 3X per day.
- ◆ Limiting the number of people in elevators.

In addition to these changes, we are providing guidance for all audiences via email, signage, on our Employee Portal and [FlyLAX.com/TravelSafely](https://www.flylax.com/travelsafely), and in the badgeholder orientation material below.

TIPS FOR STAYING SAFE AT WORK



Wash your hands often

- ◆ Wash your hands often with soap and water for at least 20 seconds. This is especially important after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- ◆ Use hand sanitizer if soap and water are not available. Use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.
- ◆ Avoid touching your eyes, nose, and mouth with unwashed hands.



Wear a face covering

A mask or face covering is currently mandatory in public spaces, including at LAX and VNY airports, and will likely remain recommended even after mandatory orders are eased. If you do not have a mask or face covering, speak to your supervisor about available resources for your organization.



Maintain physical distance

- ◆ Maintain a minimum of six-feet of distance from other people whenever possible.
- ◆ Avoid any unnecessary physical contact.

Symptoms of COVID-19

People with these symptoms or combinations of these symptoms may have COVID-19:

- ♦ Cough
- ♦ Shortness of breath or difficulty breathing

Or at least two of these symptoms:

- ♦ Fever
- ♦ Repeated shaking with chills
- ♦ Headache
- ♦ New loss of taste or smell
- ♦ Chills
- ♦ Muscle pain
- ♦ Sore throat

This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you. Symptoms may appear 2-14 days after exposure to the virus. Children have similar symptoms to adults and generally have mild illness. Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness.

What to Do if You are Sick

Stay home! If you have a fever, cough or other symptoms, you might have COVID-19 – it is imperative that you limit exposure to other people. Most people have mild illness and are able to recover at home. If you think you may have been exposed to COVID-19, contact your healthcare provider immediately. **YOU ARE TO STAY HOME AND NOT COME TO WORK** and seek medical attention as necessary. If you have been notified that you may have been exposed to someone who has tested positive for COVID-19, or someone in your family or household has been exposed to someone who has tested positive for COVID-19, please follow all quarantine and self-isolation orders. For your protection, as well as your coworkers, the public and passengers, please confirm with a physician that it is safe for you to return to work.

For more information, visit the Centers for Disease Control & Prevention website (www.cdc.gov) and the Los Angeles County Department of Public Health website (publichealth.lacounty.gov).

When to Seek Medical Attention

If you have any of these emergency warning signs for COVID-19, get medical attention immediately:

- ♦ Trouble breathing
- ♦ New confusion or inability to arouse
- ♦ Persistent pain or pressure in the chest
- ♦ Bluish lips or face

DO YOUR PART TO HELP PREVENT THE SPREAD OF COVID-19



DO NOT enter the airport if you have a cough, fever or feel unwell.



Maintain 6-feet of distance between yourself and others whenever possible.



Wear a face covering when out in public.



Wash your hands frequently.



Avoid unnecessary physical contact.

If you feel unwell, stay home. Seek medical attention when necessary.